
ACCOUNTING MODULE

MASTER FILE

- ✓ CHART OF ACCOUNT
- ✓ TERM
- ✓ SOURCE
- ✓ AREA
- ✓ SALESMAN
- ✓ ADVANCE CREDITOR
- ✓ ADVANCE DEBTOR
- ✓ TAX GROUP
- ✓ FIXED ASSETS LINK
- ✓ MSIC
- ✓ CURRENCY

PERIODICAL CONTROL

- ✓ CLOSING STOCK BALANCE
- ✓ CLOSE FINANCIAL YEAR
- ✓ OPENING BALANCE
 - ACCOUNT PAYABLE
 - ACCOUNT RECEIVABLE
 - BANK RECONCILIATION
 - GENERAL LEDGER

TRANSACTION ENTRY

- ✓ GENERAL LEDGER
- ✓ CASH BOOK - BANK ENTRY
- ✓ CASH BOOK - CASH ENTRY
- ✓ CASH BOOK - GENERAL ENTRY
- ✓ BANK STATEMENT MATCHING
- ✓ ACCOUNT PAYABLE | *BATCH ENTRY*
 - INVOICE
 - CREDIT NOTE
 - DEBIT NOTE
 - PAYMENT
 - TRANSFER
 - ADJUSTMENT (+) / (-)
 - CONTRA
 - POST DATED CHEQUE
- ✓ ACCOUNT RECEIVABLE | *BATCH ENTRY*
 - INVOICE
 - CREDIT NOTE
 - DEBIT NOTE
 - RECEIPT
 - TRANSFER
 - ADJUSTMENT (+) / (-)
 - CONTRA
 - POST DATED CHEQUE
- ✓ LIST / BILL PRINTING
- ✓ JOURNAL VOUCHER PRINTING

REPORT AND ANALYSIS

- ✓ CASH BOOK - CASH FLOW AND PETTY CASH FLOW
 - ✓ GENERAL ACCOUNT REPORT
 - ✓ FINANCIAL REPORTS
 - TRIAL BALANCE REPORT
 - PROFIT LOSS REPORT
 - BALANCE SHEET REPORT
 - FIXED ASSET REPORT DEPRECIATION
 - FIXED ASSET REPORT DISPOSAL
 - ✓ ACCOUNT PAYABLE
 - CREDITOR BALANCES
 - CREDITOR AGEING
 - CREDITOR LEDGER
 - REMITTANCE ADVICE
 - CREDITOR PAYMENT
 - ✓ ACCOUNT RECEIVABLE
 - DEBTOR BALANCES
 - DEBTOR AGEING
 - DEBTOR LEDGER
 - DEBTOR STATEMENT
 - REMINDER LETTER
 - DEBTOR RECEIPT
 - SALESMAN COLLECTION
 - ✓ SALES AND PURCHASE ANALYSIS
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INVENTORY MODULE

MASTER FILE

- ✓ PRODUCT GROUP TYPE
- ✓ PRODUCT GROUP
- ✓ PRODUCT
- ✓ CURRENCY
- ✓ DELIVERY TO ADDRESS
- ✓ ADVANCE DEBTOR
- ✓ ADVANCE CREDITOR
- ✓ STORE
- ✓ TAX GROUP
- ✓ CUSTOMER / SUPPLIER PREPLAN
- ✓ ADVANCE OR LISTING FOR MASTER FILE

TRANSACTION ENTRY

- ✓ CUSTOMER BILL
 - ✓ CUSTOMER ORDER
 - ✓ SUPPLIER BILL
 - ✓ SUPPLIER ORDER
 - ✓ STOCK ADJUSTMENT
 - ✓ STORE NOTE
 - ✓ BACKORDER REPORT FOR DO AND ORDER BILL
 - ✓ LIST OR BILL PRINTING
 - ✓ MARGIN SCHEME
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REPORT AND ANALYSIS

- ✓ SALES ANALYSIS REPORT
- ✓ PURCHASE ANALYSIS REPORT
- ✓ STOCK REPORT
 - STOCK TAKING
 - STOCK CARD
 - STOCK MOVEMENT
 - CLOSING STOCK
 - OUT OF STOCK
 - STOCK AGEING
 - STOCK TAKING GAIN / LOSS
 - STOCK STATUS
- ✓ SCREEN ENQUIRY
 - CUSTOMER ENQUIRY BY BILL / PRODUCT /
DETAIL ONLY
 - SUPPLIER ENQUIRY BY BILL / PRODUCT /
DETAIL ONLY
 - STOCK BALANCE ENQUIRY
 - STOCK TRANSACTION ENQUIRY
 - PRODUCT SALES PURCHASE ENQUIRY
 - STOCK AVAILABILITY
 - STORE NOTE ENQUIRY

PERIODICAL CONTROL

- ✓ OPENING STOCK
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GST ADVISOR

AUTOMATION

- ✓ REPAYMENT TAX GENERATION
- ✓ BAD DEBT RELIEF GENERATION
- ✓ CUSTOMER DO TAX GENERATION
- ✓ GIFT RECEIPTS ENTRY
- ✓ ACCOUNT GST FOR GIFT RECEIPT
- ✓ ADVANCE LISTING FOR GIFT RECEIPT ENTRY

REPORT (MALAYSIA)

- ✓ GST LAMPIRAN 2 PRINTING
- ✓ BAD DEBT RELIEF LISTING
- ✓ REPAYMENT LISTING
- ✓ DEPOSIT LISTING
- ✓ OVERSEA SERVICE LISTING
- ✓ GST SUMMARY
- ✓ EXPORT GAF FILE
- ✓ INPUT AND OUTPUT TAX REPORT
- ✓ GENERATE GST03
- ✓ SUBMISSION GUIDELINE FOR USER REFERENCE

REPORT (SINGAPORE)

- ✓ EXPORT IAF
- ✓ INPUT AND OUTPUT TAX REPORT
- ✓ ADJUSTMENT TAX REPORT
- ✓ SINGAPORE GST F5

SPECIAL FEATURES

- ✘ **REFERENCE NUMBER BATCH CONTROL**, allow user to have customize reference number to be used at either Accounting or Inventory Module.
 - ✘ **GST DATE CONTROL**, GST amount will only impact on selected GST Date.
 - ✘ There is **MULTIPLE CURRENCY** which allow the company to maintain different currency used in their daily transaction.
 - ✘ **IM HANDLING** ease the user to track their IM invoices when do payment to customs. There will be link between related documents to reduce human error in editing the original INVOICE.
 - ✘ Having a lots of transaction with same details? **BILL ENTRY TEMPLATE** is available to ease user process, whereby user only need to choose the template when having some repeating transaction.
 - ✘ Extra payable / receivable amount of a Post Dated Cheque will be **AUTOMATICALLY** generated as **ADVANCE PAYMENT / DEPOSIT**
 - ✘ If previously there is repayment / bad debt tax generated, **GST WILL BE REVERTED** on the next payment or receipt.
 - ✘ **GST TALLINESS CHECKING**, allow user to do the checking on the taxes before confirming or submitting the GST03 to Customs.
 - ✘ **RELATED DOCUMENT** help user to track any related transaction(s) between bills.
 - ✘ **REAL-TIME STOCK REPORT**
 - ✘ Inventory transaction entry can be **EXPORT** to Accounting module.
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SYSTEM FEATURES

- ✘ **AUDIT LOG** is available for most of the transaction entry, therefore user can track the changes occurs on specific transaction.
- ✘ **MULTIPLE TABS** allow user to open few different page at same time while using the system.
- ✘ Having most frequent visited page? Our system is having the **FAVOURITE PAGE** feature which allow user to access the pages easily.
- ✘ **GST CALCULATOR** is available for user to calculate on the taxable amount and tax amount
- ✘ **BROADCAST MESSAGE** help user to send internal message for other system user(s).
- ✘ **PRINTING PREFERENCE** allow individual user to have their own printing preference (*only include Font Type, Font Size, Paper Size and Margin*)
- ✘ **USER FRIENDLY INTERFACE**, every module pages are well organize and easy to be access.
- ✘ User can always have their own system **INTERFACE THEME**

WHY SHOULD USE THE SYSTEM?

- ✓ **GST Compliance**
From time to time our system is updated based on latest rules announce by Malaysian Customs.
 - ✓ **Web-Based / Online system :**
This allowed user to use the system anytime at anywhere as long as there is internet connection.
 - ✓ **Simple interface and easy to use**
First time user should not be worried about being not familiar with the system, since it was a very easy to be understand.
 - ✓ **Cater daily transaction records and reports for analysis**
 - ✓ **Real-time information**
Any user of the system can get the real time information (while accessing the system from different location)
 - ✓ **Secure**
System information kept in XeerSoft server which is secured and reliable.
 - ✓ **We always have our Professional Support team to help on your query**
Our support team is educate on accounting, inventory and general GST knowledge.
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OTHERS DETAILS

- ? **Minimum requirement to operate the system?**
- Desktop or Laptop that run **Windows XP** as operating system.
 - Have a working **Internet Explorer** browser, minimal version is **IE Version 8**.
 - Connection to internet.
- ? **Can the system be use using my ipad / tablet / phone?**
- Yes, as long as there is internet connection and workable browser.
- ? **Does my data from the system kept in the local storage?**
- No, all of your data will be kept in our server. It is secured and and reliable.
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